

# Student Handbook

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## 5.34 Publicity/Posting

In the spirit of the mission of Macalester College, students and campus organizations are free to examine and discuss all questions of interest to them and express opinions publicly and privately. To promote this atmosphere of free expression, members of the community are obligated to take responsibility for that expression and to respect the expression of others. Individuals and/or groups will be held accountable for postings that are not respectful of Macalester College community standards.

### General Posting Guidelines

The following general g

To submit materials for the poster run, sponsoring individuals

Campus events can be posted to the campus online calendar at [events.macalester.edu](http://events.macalester.edu) (<http://events.macalester.edu>); click on submit an event. The *Mac Daily* is a daily email announcement of events and news about the Macalester community.

## Mailbox Stuffing

Campus-wide mailings (through mailbox stuffing) are not permitted. Dissemination of information for the entire campus should be made through existing publications, bulletin boards, and copies to appropriate student organizations and departments. Exceptions will be made by the Post Office only upon receipt of a written authorization from the Office of Student Affairs.

## Political/Campaign Signs

*See Campus Policies Political Activity*

## Posters/Banners

Space to hang banners must be reserved through Reservations (x6638 or [www.ems.macalester.edu/](http://www.ems.macalester.edu/)). Banner size is 5' x 3' (length x width). Banner reservations are taken on a first-come, first-serve basis. Any banners that are hung without a prior reservation will be promptly removed. Banners may be hung in the Campus Center for up to one week per event with a reservation.

